

February 25, 2011

Sraga
Hausler, LLC

Priority Briefing

REMINDER ABOUT BOARD ORGANIZATIONAL MEETINGS

Pursuant to law, every school board must hold its organizational meeting no later than 28 days after the consolidated election. Further, new board members cannot be seated until after the official canvass of the results by the county election authority. The deadline for the canvass is not until 21 days after the election. **Therefore, the effective window period to hold all school board organizational meetings this year begins no earlier than Tuesday, April 26, and ends no later than Tuesday, May 3.** If your Board does not have a regular meeting scheduled during that week-long period, a special meeting must be called.

The tasks which must be performed at the organizational meeting are these:

- 1) Swear in and seat new board members.
- 2) Elect board officers.
- 3) Set the board's regular meeting schedule.

Other business may be, but need not be, conducted at the organizational meeting.